



Appendix B

School Bus Pre-trip Inspection

District/Carrier: _____ Date: _____

Driver: _____ Evaluator: _____

	Checked?	
	Yes	No
Engine Compartment		
Oil level		
Auto transmission fluid level		
Alternator		
Belts & hoses		
Coolant level		
Water pump		
Air compressor (air brakes)		
Master cylinder (hydraulic)		
Check for leaks		
Steering gearbox & hoses		
Steering linkage		
Power steering fluid level		

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps		
8-way lamp system		
Entrance door & mirrors		
Windshield(s)		
Window glass		
Reflectors		
Fuel tank & cap		
Wheel – lugs, rims, spacers, tires		
Wheel flaps, if equipped		
Springs, shock absorbers		
Spring mounts – U-bolts, F & R axles		
Hub oil seals – F & R		
Brakes – drums, rotors, linings		
Brakes, Hydraulic Service, parking, electric assist		
Brakes, Air – Slack adjusters, chambers, hoses, parking		
Drive shaft		
Frame		

	Checked?	
	Yes	No
Air Brake System		
Air leak check – 1 minute test		
Low air warning – buzzer/light		
Emergency brake system engaged		
Parking brake		
Service brake		

Internal Inspection		
<i>*Engine running, parking brake applied*</i>		
Oil pressure builds		
Ammeter/voltmeter		
Fuses/breakers		
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check		
Fuel gauge functional		
Driver seat belt		
Horn		
Heater/defroster		
Mirrors properly adjusted		
Windshield wipers/washers		
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)		
Seats		

Emergency Exits		
Doors/latches		
Windows – operational/buzzers		
Roof hatches – operational/buzzers		

Wheelchair Anchor points, belt, straps, lift inspection, interlock safety system functional		
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Comments/Additional or remedial training performed:

Evaluator signature: _____ Driver signature: _____

This is the only form approved by the Minnesota State Patrol