



**School Bus Driver Evaluation**

District/Carrier: \_\_\_\_\_ Date: \_\_\_\_\_

Driver: \_\_\_\_\_ Evaluator: \_\_\_\_\_

*Check the box for each task only when the driver completes it successfully.*

<b>Defensive Driving</b>	Evaluated
Accelerates smoothly	
See hazards early 15 sec.	
Following distance 6 sec.	
Check mirrors every 5-8 sec.	
Move eyes every 2 sec.	
Space cushion	
Car length at stops	
Eye contact	
Brakes early and smoothly	
Pedestrian awareness	
Communicates intentions	
Tire to ground contact	
Parked vehicles	
Packs/clusters	
Pacing lights	

<b>Merging/Lane Changes</b>	Evaluated
Signals intent	
Checks mirrors	
Gradual merge/change	
Speed of approach vehicles	
Stays in acceleration lane	
Correct merge speed	

<b>Right Turns</b>	Evaluated
Signals in advance	
Properly checks mirrors	
Positions vehicle in correct lane	
Uses reference points	
Checks tail swing	
Complete turn in lane	
Yields appropriately to traffic	
Uses push/pull steering	

<b>Left Turns</b>	Evaluated
Signals in advance	
Properly checks mirrors	
Positions vehicle in correct lane	
Uses reference points	
Checks tail swing	
Complete turn in lane	
Yields appropriately to traffic	
Uses push/pull steering	

<b>Backing</b>	Evaluated
Mirror use	
Uses 4-way flashers	
Opens window	
Straight line backing	
Parallel parking	
Utilizes assistance as needed	

<b>Intersections</b>	Evaluated
Fresh/stale green light	
Covers brakes	
Scans before entry	
Checks mirrors/braking	
Left-Right-Left scan	
Delayed acceleration	
Yields right of way	
Does not change lanes	

<b>Railroad Crossings</b>	Evaluated
Uses 4-way flashers	
Master switch on/off	
Silences vehicle (fans, etc)	
Quiets passengers	
Stops between 15-50 feet	
Opens window/door	
Looks/listens	
IDs rear bumper clearance	
Closes door before proceeding	

<b>Parking (uphill/downhill)</b>	Evaluated
Within curb line	
Wheels turned correctly	
Parking brake set	
Identified tail swing upon exit	

<b>Bridge/Underpass</b>	Evaluated
Knows weight restriction	
Knows bus clearance height	

<b>Loading/Unloading</b>	Evaluated
Mirror usage on approach	
Turn signal use	
Yellows on – distance	
Distance from students	
Not in intersection	
Brake/Neutral/Open door	
Verbal/Physical signal to cross	
Student mgmt. – load/unload	
Students seated before move	
Counts students away	
Mirror scans	
Proceeds with caution	
Warns students of hazards	
Explains loading/unloading	
Points of hazards	
Student mgmt. on route	
Car seat use procedure	
Evacuation procedures	

<b>Special Needs</b>	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	

Vehicle Type:	A	B	C	D
Brake Type:	Air	Hydraulic		
Vehicle Number:				

**Note to evaluator:**  
*The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.*

Evaluator signature: \_\_\_\_\_ Driver signature: \_\_\_\_\_

This is the only form approved by the Minnesota State Patrol