**EMPLOYEE REVIEW DISCUSSIONS**

COMPANY: 4 POINT 0 OF

EMPLOYEE:

|  |  |  |
| --- | --- | --- |
| NOVEMBER 2016 | SATISFACTION RATE 1-10 | COMMENTS |
| [ ]  DRIVERS FILES |  |  |
| [ ]  DRUG TESTING RECORDS |  |  |
| [ ]  MAINTENANCE OF BUSES |  |  |
| [ ]  SHOP CLEANLINESS |  |  |
| [ ]  BUS CLEANLINESS |  |  |
| [ ]  PO SUBMISSION AND REPORTING |  |  |
| [ ]  PAYROLL SUBMISSION |  |  |
| [ ]  TIME MANAGEMENT |  |  |
| [ ]  PRODUCTIVITY |  |  |
| [ ]  TIME OFF |  |  |
| [ ]  CELL PHONE USAGE |  |  |
| [ ]  BUDGETING FOR COMPANY |  |  |
| [ ]  FOLLOWING PROTOCOL AND PARTS ORDERING |  |  |
| [ ]  FUEL SPENT (AS PART OF WAGES) |  |  |