**EMPLOYEE REVIEW DISCUSSIONS**

COMPANY: 4 POINT 0 OF

EMPLOYEE:

|  |  |  |
| --- | --- | --- |
| NOVEMBER 2016 | SATISFACTION RATE 1-10 | COMMENTS |
| DRIVERS FILES |  |  |
| DRUG TESTING RECORDS |  |  |
| MAINTENANCE OF BUSES |  |  |
| SHOP CLEANLINESS |  |  |
| BUS CLEANLINESS |  |  |
| PO SUBMISSION AND REPORTING |  |  |
| PAYROLL SUBMISSION |  |  |
| TIME MANAGEMENT |  |  |
| PRODUCTIVITY |  |  |
| TIME OFF |  |  |
| CELL PHONE USAGE |  |  |
| BUDGETING FOR COMPANY |  |  |
| FOLLOWING PROTOCOL AND PARTS ORDERING |  |  |
| FUEL SPENT (AS PART OF WAGES) |  |  |